



**Cabazon Water District**  
14618 Broadway Street • P.O. Box 297  
Cabazon, California 92230

**FINANCE & AUDIT COMMITTEE MEETING**

**MINUTES**

**Meeting Location:**  
Cabazon Water District Office  
14618 Broadway Street  
Cabazon, California 92230

**Teleconference:**  
Dial-in #: 978-990-5321  
Access Code: 117188

**Meeting Date:**  
Tuesday, June 15, 2021 – 5:00 PM

**CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**Director Wargo - Present**  
**Director Sanderson - Present**

**Calvin Louie, General Manager - Present**  
**Evelyn Aguilar, Board Secretary - Present**

**\*Note: This meeting was recorded by the District**

**FINANCE & AUDIT COMMITTEE**

1. Discussion: Finance & Audit Committee Report
  - Balance Sheet
- Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

**Main Reports:**

- Balance Sheet – depicts what the District owns and what the District owes.

- o Profit & Loss – shows monthly revenue and expenses.
- o Profit & Loss Budget Performance – shows how the District is performing against the budget, and the condition of the District fiscal year to date.

**Balance Sheet:**

The District's combined Cash with Chase and LAIF balance was \$1,044,062 at month end. The District's total liabilities were approximately \$1,000,337 at month end.

- Director Wargo asked the Board Secretary if the sum of these numbers can be included on the Balance sheet, since it currently shows each of the three accounts separately (Cash, Chase, and LAIF). The Board Secretary said she would ask the District's Accountants about displaying the sum on the Balance sheet.

**Profit and Loss: - Year to date is 92% of the year**

3. **Base Rate:** This is the flat, fixed monthly charge to all residents for water service. YTD is trending below budget at 80% due to new rate structure.
4. **Commodity Sales:** This is variable income from water consumption charges. YTD (Year to Date) is over budget due to increased consumption and new rate structure.
9. **New Account Fees:** This account represents the fees to set up a new utility account. These fees are currently at \$20 for residential accounts and \$65 for construction accounts. These fees are hard to predict and can trend under or over budget.
19. **Interest Income:** This account includes interest earnings in the District's LAIF and other investment accounts. YTD can trend over/under budget due to timing of interest receipts. YTD is under budget due to declining interest rates not anticipated in the budget.
34. **Employee Health Care:** This account includes health insurance payments for District employees. YTD is trending below budget at 74%.
47. **Engineering Services:** This account includes the engineering costs for District activities. YTD trending over budget due to an unexpected amount of new development and the tank recoating project.
51. **Electricity:** This account includes the electric costs for the Broadway office. YTD is trending below budget at 71%.
61. **Postage:** This account includes the postage expenses for District activities. YTD is trending above budget due to timing of postage purchases.
74. **Legal Services:** This account includes the costs of legal services for the District. YTD is below budget due to lower than anticipated usage.
79. **Training/Travel:** This account includes staff/board training expenses and any related travel costs. YTD is trending below budget at 80%.
83. **Vehicle Fuel:** This account includes fuel costs for District vehicles. YTD is at 54% due to less fuel purchases than planned and lower fuel prices than anticipated.
87. **Equipment Rental:** This account includes equipment rental expenses incurred by the district. YTD is over budget due to traffic control equipment rentals related to a water line emergency repair in July.
93. **DWR Interest Expense:** This account includes the interest expense on the DWR loan. YTD is over budget due to timing of interest payments.
94. **DHPO Interest Expense:** This account includes the interest expense on the DHPO loan. YTD is at 100% due to bi-annual timing of interest payments.
98. **Total Expenses:** Summarizes total District expenses.
104. **Well & Tank Repairs:** Budget in this account includes Well and Tank #1 rehabilitation. YTD is over budget due to higher than anticipated rehabilitation costs.

As of May 31st, the fiscal year-to-date net loss is (\$197,217).

**PUBLIC COMMENT**

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

**ADJOURNMENT**

Motion to adjourn at 17:15 Hr. made by Director Wargo and 2<sup>nd</sup> by Director Sanderson.

Director Wargo - Aye  
Director Sanderson - Aye

Meeting adjourned at 17:15 Hr. on Tuesday, June 15, 2021



Robert Lynk, Board Chair  
Board of Directors  
Cabazon Water District



Evelyn Aguilar, Secretary  
Board of Directors  
Cabazon Water District

**ADA Compliance Issues**

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.